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| **JOB DESCRIPTION** | | | |
| **COMPANY NAME:** | | **Specdrum Ltd** | |
| **JOB TITLE:** | | **Machine Operative – Milling Machine** | |
| **REPORTS TO:** | | **Production Supervisor** | |
| **JOB PURPOSE:** | | To operate milling machine to manufacture required components in line with production schedule. | |
| **KEY RESPONSIBILITIES:** | | | |
| * To correctly operate milling machine to manufacture component parts for production, to required quality standard in accordance with work instruction provided. * To read, understand and correctly implement technical drawings. * To handle, transport and store component parts as per training and instruction. * To maintain work equipment and a safe and well organised workstation. * To complete daily safety checks to ensure machine and work equipment is in good working order and submit all necessary check sheets as required. * To follow instructions provided by supervisor. * To work in accordance with relevant risk assessments and safe systems of work, as per Health & Safety training and instruction. * To comply with company policies and procedures. * Any other duties, within reason and capability, as agreed with the Production Manager / Supervisor. | | | |
| **PERSON SPECIFICATION:** | | | |
| ***Criteria*** | ***Essential*** | | ***Desirable*** |
| **Qualifications/Attainments** | * Good standard of education to GCSE level or equivalent | | * Valid Forklift Truck licence |
| **Relevant Experience / Knowledge** | * A strong work ethic * Previous experience of operating work machinery | | * Minimum 1 years’ experience working on a band saw |
| **Skills and Competencies** | * Ability to read technical drawings * Ability to read and use measuring tools | | * Operational use of Cranes, Air & Hand Tools |

