

JOB DESCRIPTION

JOB TITLE:	Maintenance Engineer
REPORTING TO:	Maintenance Supervisor
JOB PURPOSE:	To provide an effective & efficient maintenance service by completing breakdown repairs and preventative maintenance of plant, equipment and facility improvements.

KEY RESPONSIBILITIES:

- Undertake basic mechanical, hydraulic, and pneumatic repairs of faulty production equipment to a suitable, sufficient and safe standard.
- Participate in completing preventative maintenance tasks across the sites, in accordance with schedule.
- Respond to breakdowns and complete repairs as directed by the Maintenance Supervisor in a timely manner, taking account of production schedules.
- Assist with completing periodic safety inspections of equipment to identify defects.
- Advise Maintenance Supervisor of any arising issues with completing repairs or materials/parts required.
- Communicate with production supervisors and keep them updated on progress of maintenance jobs.
- Work in accordance with relevant risk assessments and safe systems of work, as per Health & Safety training and instruction.
- Report any concerns regarding employee's use of plant and equipment.
- Keep Maintenance Supervisor advised of any delays with repairs that may require additional production downtime.
- Ensure all necessary servicing and maintenance records are maintained as directed by Maintenance Supervisor.
- Any other duties, within reason and capability, as agreed with the Maintenance Supervisor and General Manager.

PERSON SPECIFICATION

- **Qualifications & Experience:** Previous experience of mechanical, hydraulic, and pneumatic repairs
- **Skills, Competencies & Circumstances:** Effective organisation, planning & time management ability
Ability to demonstrate accuracy & efficiency in work tasks
Good interpersonal & communication skills
Desire to learn and take responsibility
Self-motivated, enthusiastic team player
Willingness to work flexible hours